

College Area Community Garden

Monthly Meeting Minutes Wednesday, June 26, 2013

Meeting Facilitator: Henry Bertram

Attendees: Henry Bertram, Marguerite Mauritz, Gabe Mitchell, Glen Brandenburg, Robin Judd, David Larom, John Love (SDSU Faculty), Ellen Bevier (Community Member).

I. Call to order at 6:01 pm. Sign in sheet was circulated.

II. Acceptance of Minutes from May 29, 2013 was motioned by David Larom, seconded by Marguerite Mauritz.

III. Current Issues

1. June 8 Work Party debriefing discussion was held. Everyone felt it went very well. Being organized really helped get the approximately 50 volunteers and interested parties involved and working. Mayor Bob Filner attended and assisted with the ribbon cutting. Henry gave a great overview of the project highlighting the time line and people who helped support us. Lots of credit goes to Henry who has lead us in our mission to create this garden. Kudos to all the board and other volunteers who worked during the work party day and along the way to make this happen. Lots of community members, CACG Board members as well as some student and even one of the landowners were there to work.
 - a. Discussed when next work party will be which will be dependent on the outcome of our grant application with the Urban Corps.
 - b. Documentation: Collect and upload photos and/or videos of work party from all sources. David Larom has given all his photos and short video footage to Henry who will download onto a CD for storage
2. Administration & Finance
 - a. Treasurer's report: Henry reported for Alicia that we have 3 private donors who have helped to keep us solvent with a treasury balance of \$1,100.
 - b. Insurance policy status: Our full first year general liability insurance policy premium has been paid by a check from Board member David Larom's Aztec Farms Account. We will be adding additional insureds to our policy to include, SDSU, Associated Students and the 4 landowners. This is common practice in situations like our Community Garden. Protection for all involved.
 - c. Grants & Fundraising update
 - i. A proposed letter for requesting \$\$\$ was distributed by Henry for all of us to use in our outreach for funds. We are a nonprofit, 501 C(3) organization as we are under the umbrella of the College Neighborhoods Foundation.
 - ii. An application for funding from the San Diego City Council has been turned in to Marti Emerald's office in the amount of \$5,000 for our community project. Additional funds have been requested in Community Improvement funds in the amount of \$24,000 from the County of San Diego through Diane Jacob.
 - iii. Applying for additional grants from groups such as Go Green Agriculture, Leichtag Corporation, and the Jewish Community Foundation were discussed.
 - iv. Kellogs has agreed to donate 2 pallets of soil to our project. Robin will work with them to get the soil delivered to the Children's Center for storage until we need it.
 - v. David and John reported they were not funded for their NSF grant for research using the garden. They will continue to look at other options and apply again.

3. Grant application status – CACG is grant co-requestor with Urban Corps of San Diego
 - a. Henry reported that we may hear as early as July 15 on the status of our grant request in partnership with Urban Corps of San Diego. If funded, money from this grant will help pay for the 2" diameter water line needed to bring water from the Children's Center to the garden, on site underground water lines and hose bibs; above ground and underground electrical conduit, wiring and sub-panel; and upgrade dilapidated fencing. Henry will keep the Board informed as soon as word is sent of the granting agency (SDG&E) decision.
4. Garden infrastructure update
 - a. Planning, layout, utilities, construction, etc. are being reviewed with our architect, George Mercer. A comprehensive list of materials as well as the detail of the garden infrastructure will be developed once we see George's final plan.
 - b. Marguerite reported that the soils testing is complete with no issues to prevent us from moving forward. The final report should be completed soon. The bill for the cost of equipment time and supplies will be sent to us. David has enough funds in his Aztec Farms account to cover the analysis cost for the CACG project so the bill will be passed on to him for payment (in August) using those funds.
5. CACG document storage and access. Robin has begun to upload all official documents to Google Docs and is assigning permission to all Board members to view them.
6. Website planning & development. Brett has not heard back from the owner of our first choice in web domain, "cacg.sandiego.org". The Board decided to move ahead with "cacg.sd.org" Robin will follow up with Brett to verify that address will work and get moving.

IV. New Business

1. Logo Development: it was decided to bring all ideas and concept drawings to the table next meeting to choose a logo which is needed for documents and marketing going forward.

V. Closing

1. No meeting in July with next meeting will be August 28th.
2. Adjournment 7:15 pm