

College Area Community Garden

Monthly Meeting Minutes
Wednesday, May 29, 2013

Meeting Facilitator: Henry Bertram

Attendees: Henry Bertram, Marguerite Mauritz, Gabe Mitchell, Alicia Wolf, Glen Brandenburg, Robin Judd, Brett Kehler (AS Aztec Recreation), Jordan Wells (Green Love), and Sally Ellis

- I. **Called to order at 6:02 pm. Sign-in sheet was circulated.**
- II. **Acceptance of Minutes from April 23, 2013** was motioned by Alicia Wolf, seconded by Gabe Mitchell.
- III. **Open issues**
 1. **Landowner Leases:**
 - a. We are happy to report that One year leases have been signed with fees paid to all four property owners:
6240 Adobe Drive (\$120.00 per year)
6244 Adobe Drive (\$120.00 per year)
5308 West Falls View (\$120.00 per year)
5312 West Falls View (our final lease was signed with Mr. Cheung who would only take \$1 a year in fees for use of his land).
 2. **June 8 Work Party**
 - a. Task List: Henry reviewed the task list, noting who had been signed up to help with various tasks from the general set up to cleanup to specific day of tasks to ensure the success of the work party. Marguerite to work with Alicia to get signage ready to identify the specific native plants that are to be protected during the work party & after
 - b. All CACG Board members and regular committee members: please arrive early, by 8:15/8:30 am. We will wear a yellow vest in make it easy for volunteers to spot people who can assist them in their volunteer efforts. Specific duties to be assigned on Saturday. Every board member was encouraged to recruit volunteers.
 - c. Robin will print all forms including Release of Liability forms for all volunteers to sign before beginning work. Applications for membership will be taken as well at the Work Party with funds turned over to our Treasurer Alicia to process.
 3. **Administration & Finance**
 - a. Treasurers Report – Alicia reported liability insurance has been paid with \$150 left in treasury.
 - b. Insurance Policy Status: cost is currently \$475 a year for general liability. Associate Students, the University and the property owners will need to be listed as additional insured on the policy.
 - c. Grants and Funding Update: Although David was not able to attend, he is working to transfer \$1,000 in funds from his Aztec Farms project to the CACG. Additional funding, \$750 cash donation from Mission Valley Pipe and Supply, was announced by Glen Brandenburg. Henry

suggested we track all volunteer time and donations by creating a data base. Perhaps Alicia as treasurer will be in charge or we can discuss later who will take the lead on this.

- 4. San Diego Urban Corps:** Henry met with the Urban Corps team on May 21 and provided them with a tour of our site. They liked our project and felt it was a perfect fit with their project goals. Henry announced that the CACG is listed as a co-requestor of the San Diego Urban Corps' grant application being made to SDG & E. It is a major grant, \$50,000, and although all those funds would not come directly to us, much of our project both in labor and materials, will be sponsored by the grant. This will move our project along very quickly as many of our start-up costs can be met through this grant. News on the application should be available sometime in July.
- 5. Garden Infrastructure update:** planning, layout, utilities, construction etc.
 - a. Planning: it was suggested, discussed and approved to charge 50 cents a square foot for all garden plots. This is written in the Gardeners Rules and Agreements. In addition, there is a \$50 yearly fee to become a member of the CACG. Whether you lease a plot or not you can be a member.
 - b. Utilities: The Children's Center will provide water and electricity hook-ups but the CACG will pay CC for their portion of utilities used as soon as "sub-meters" for water and electricity can be purchased and installed. Initially, the CACG will begin paying for utilities by comparing last year's billing to the same months use (by the CACG) this year. Once the CACG is fully operational, a formal billing and payment system will be suggested and reviewed with the CACG Exec Board and full committee.
 - c. Workshops and classes to be offered once garden is operational. We discussed presenting classes to gardeners such as "Advice on Pests," written information on the "How To's of Raised Bed Gardening," and "Composting" to name a few topics.
 - d. Portable Toilet: do we need one, perhaps and we will discuss how to make that happen as we move forward. City of San Diego has a requirement that a toilet be available for Garden users.
- 6. CACG document storage and access:** Robin reported that Google Docs are moving forward.
- 7. Website planning & development:** Brett Kehler of Aztec Recreation has offered to help build our CACG website. More news next meeting.

V. Closing

1. The next regular meeting will be June 26, 6 pm SDSU Children's Center.
2. Meeting was adjourned by Henry Bertram at 7:30 pm