

# College Area Community Garden

## Meeting Minutes (emailed version)

Tuesday, February 19, 2013  
SDSU Children's Center, 6:00 to 7:15 p.m.

Meeting Facilitator: Henry Bertram

**Attendees:** Gabe Mitchell, Glen Brandenburg, Henry Bertram, Luiza Savchuk, Robin Judd, David Larom, Alicia Wolf, Marguerite Mauritz

**I. Call to order.** Henry Bertram called the meeting to order at 6:02 PM.

### II. Acceptance of Minutes from Jan. 23, 2013 meeting.

It was motioned and seconded to approve the minutes from Jan. 23<sup>rd</sup>, 2013.  
Motioned by Robin Judd and seconded by Alicia Wolf.

### III. Current Issues

**1. Adoption of CACG Agreements, Rules & Lease docs.** Two-week period to edit and confirm the documents (Finalized on March 5<sup>th</sup>). The goal is to keep the rules simple and fair for all. Ideas for edits include:

- Define garden plot extension of time. Idea to have a 10 year lease limit, then there would be a lottery for plots.
- Include a statement of no responsibility to debris in the area, to trimming the trees in the area, etc.

#### 1.1 Membership fees:

- Define what you would receive being a CACG member (newsletter, gardening classes, garden plot, etc.)
- Fees ranging for those owning a plot, more than one plot, or no plot.
- Annual flat fee vs. student flat fee.
- Move the last sentence (You may use the Common Tools, use electricity and water etc.) to the second page of the agreement.

#### 1.2 Optional Plot Lease:

- Include a check box for students (semester by semester and summer).
- Include a check box for size plot requests.

#### **a. Gardener's Agreement**

Ideas for edits include:

#### 1.1 Membership fees:

- Define what you would receive being a CACG member (newsletter, gardening classes, garden plot, etc.)
- Fees ranging for those owning a plot, more than one plot, or no plot.
- Annual flat fee vs. student flat fee.
- Move the last sentence (You may use the Common Tools, use electricity and water etc.) to the second page of the agreement.

### 1.2 Optional Plot Lease:

- Include a check box for students (semester by semester and summer).
- Include a check box for size plot requests.

- Community Garden Rules.** The rules will be edited via email and finalized in two weeks (Finalized Tuesday, March 5<sup>th</sup>, 2013).
- Agreement to Lease Land from Homeowner.** Henry and Robin will be contacting the homeowners to sign lease agreements once all of the documents have been finalized.
- College Area Community Garden By-Laws.** Discussion and edits of the by-laws will be online via email, and will be finalized in two weeks (March 5<sup>th</sup>).

## 2. Administration & Finance

### a. Grant & "In-kind" awards on their way.

-Marguerite reported she is waiting for the \$700 check coming from the CSSA Greenovation Grant for promoting sustainable efforts on the SDSU campus. The grant will be given to Associated Students. To use the funds we must submit receipts of what was purchased and then get reimbursed. Alicia will be the bookkeeper of the receipt funds.

-Glen reported the \$5,000 composting grant awarded from SDG&E will be managed by him. The compost will take in waste from the garden, along with the Children's Center food waste. It will be an oxygen driven compost system and will produce fresh soil in just one month.

-Alicia reported that she needs copies of each grant received and the contact information of who is managing it.

-Gabe reported having a connection to a business that may donate gardening supplies to the CACG, and will inquire from skilled volunteers from SDSU physical Plant to set up the garden's irrigation system.

- FS Agreement approved.** The first official grant of the CACG has been put into the CNF fund. Two community members each donated \$500. Robin will write a thank you letter for the \$1000 donation.

## 3. Garden Design and Construction

### a. Discuss possible modifications to draft landscape design.

Ideas included:

- Allotting 3 feet between plots, and 30 inches of walkway for other areas.
- Allowing no standing water in and around the garden for children safety.
- Discussion of gaining more land from an unresponsive homeowner once the documents are finalized is a possibility for the garden.

## IV. Closing

1. Calendar date for next regular meeting will be Tuesday, March 19<sup>th</sup> at 6 PM in the SDSU Children's Center.
2. Meeting Adjourned at 7:30 PM.

Map to Meeting Location: [http://as.sdsu.edu/child/misc\\_pdf/CC\\_MAP.pdf](http://as.sdsu.edu/child/misc_pdf/CC_MAP.pdf)

Prepared 2-14-13 hb