

# College Area Community Garden

## Meeting Minutes

Wednesday, September 12, 2012

SDSU Children's Center, 6:00 p.m.

**Meeting Facilitator:** Henry Bertram, Co-Chair

**I. Call to order.** Circulate sign-in sheet.

Called to order at 6:05 p.m.

**II. Approval of minutes from 7-18-12** *Minutes approved by show of hands*

**III. Open issues**

**1. Update on Sensitive Land Assessment report. (Marguerite)**

*Marguerite reported that the Site Assessment Survey document is all but ready now that the City maps are included. Thanks to all that worked hard to complete the document, (including Spring Strahm, Marguerite Mauritz and David Larom). Henry proposed a timeline which was the last item needed before the document package can be walked down to the City Planning dept. The timeline suggested is January 15, 2013 to begin ground work on the site since at least three leases have to first be negotiated with landowners. July 15, 2013 was also proposed as a target date on which date the Garden could be ready for use. These dates are tentative and mostly for the City's internal use, but also a suggested target for us.*

**2. Using private property: Lease agreement content discussion.**

*Suggested lease language and what terms to include; CACG needs to keep our own land lease (from land owners) costs to a minimum; possible parking fees for users (SDSU requirement?); discussed how much to charge gardeners (users). We will continue working with pro-bono attorney to customize language in "Model Community Garden Lease" document from [www.phlpnet.org](http://www.phlpnet.org) and [www.nplan.org](http://www.nplan.org)*

**3. Approval for CACG coming under the fiscal "umbrella" of College Neighborhood Fndtn. (CNF), a local Non-Profit 501(c)(3) group (Henry)**

*We have been approved in writing to use the "for-pay" services of the CNF. This allows us, if we choose, to use their financial services. They've had considerable experience doing this for other community groups and can handle our accounts payable, receivables, etc. for a nominal fee. Henry to research their fee structure.*

**4. CACG logo selection: examples and voting**

*Tabled until next meeting.*

## 5. Update on Website development.

*Benjamin Haynie described the prototype web page he is developing for the Community Garden. He's being assisted by Julie Judd. CACG will discuss and provide Ben with more parameters and info for the website such as: what should the main page look like? How complex do we want to make the site given that we don't have a web admin person (yet), who are the users? what do they need to know? how do we collect and store user info?, how will we store and access CACG and other documents?, how will the website users access only the documents we authorize? Should the garden users be able to pay their lease fees thru the website? How will potential users get on a waiting list for garden space? Can they be provisionally screened for eligibility via the website?*

## IV. New business

### 1. Site work: what City of S.D. requires & what we want.

*Although regulations have been much reduced to be more conducive to starting new Community Gardens, some rules do apply. For next meeting, Henry to obtain and distribute the list of what the City of San Diego requires regarding the physical layout, portable structures, health and safety, hours of use, composting , etc*

### 2. Suggested purchase of house at 5312 West Falls View.

*Alicia Wolf suggested that the CACG consider asking SDSU Aztec Shops if they would be interested in purchasing the residence at 5312 West Falls View. We think the home may still be in foreclosure status. This address is one of the parcels the CACG is interested in since it has a back yard contiguous to the three other backyards that are in play for possible leasing by the CACG. Glen Brandenburg suggested we contact Dan Cornthwaite, Associated Students Executive Director, to see if he would contact Aztec Shops Director on our behalf. Henry to contact Dan.*

## V. Closing

### 1. Calendar date for next meeting.

*Next meeting is scheduled for 6 p.m. Wednesday, October 24, 2012 at the SDSU Children's Center. .*

### 2. Adjourn meeting.

*Meeting was adjourned at 7:20 p.m.*

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## Web link for Map to Meeting Location:

[http://as.sdsu.edu/child/misc\\_pdf/CC\\_MAP.pdf](http://as.sdsu.edu/child/misc_pdf/CC_MAP.pdf)